

Conrad D. Festa Executive Director 1333 Main Street, Suite 200 Columbia, South Carolina 29201 Web: www.che.sc.gov

Tel. 803-737-2260 Fax. 803-737-2297

## **MEMORANDUM**

**DATE:** February 27, 2004

**TO:** Members, Commission on Higher Education

**FROM:** Conrad D. Festa, Executive Director

Enclosed is the agenda for the meeting of the Commission on Higher Education to be held at 10:30 a.m. on Wednesday, March 10, 2004, in the Wall Building

Board Room on the campus of Coastal Carolina University. Included are minutes of the February 5<sup>th</sup> meeting and supporting documents for the agenda items.

Parking spaces for the Commissioners will be available directly in front of the Wall Building. Signs will be posted to guide you. Lunch will be provided for Commissioners at 12:00 noon.

Encl.

Notified of availability of materials on the web at: www.che.sc.gov

Ms. Inez Tenenbaum Presidents, Public Colleges and Universities Dr. James L. Hudgins Mr. Jim Byrd